

February 13, 2024

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on February 13, 2024 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the January 23, 2024 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Guest: Greg Gatman, Andrew Stead, Gary Paynter and Sheriff Larry Sims

- Sheriff Sims presented the Year in Review for 2023. He will be retiring December 2024 and thanked the Trustees for their support over the years. The Trustees thanked him for his years of service. Andrew Stead asked Sheriff Sims why drones for his department and not body cameras. Sheriff Sims reply was the cost of the body cameras is very expensive. We purchased three drones verses 165 body cameras.
- Andrew Stead introduced himself and said he is new to the township. He is looking forward to attending meetings in the future.

Fire Department: Fire Chief Harrison reported:

- Presented December 2023 and 2023 Yearly report.
- Presented resignation of Steven Hill. Mr. Blanton made a motion to accept the resignation of Steven Hill. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Presented resignation of Andrew Wysong of his full-time position but keep him as part-time. Mrs. Ramsey made a motion to accept resignation of Andrew Wysong as full-time but keep him as part-time. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Cable, Internet and Phone Cost – Getting quotes to lower cost. Mr. Blanton made a motion for Chief Harrison to sign contracts to lower cost of Cable, Internet and Phone expenses. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Negotiating contract renewal with Washington Township.
- Annual Fish Fry will be March 22, 2024 4:30pm-8pm
- Meeting zoning inspector Mike Yetter – he is having problems with printer connecting to computer. Both are very old and may need to be replaced. Mr. Blanton made a motion to replace zoning computer and printer if cannot be repaired. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Lateral Policy changes – Presented changes for Vacation Time, Sick Time and Pay Scale for new hires. Mr. Kilburn made a motion to accept Lateral Policy changes for Vacation Time, Sick Time and Pay Scale for new hires. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Zoning: Zoning Inspector Mike Yetter:

- Meeting with Legal counsel regarding permit for runway
- Received three permits to process
 - 72029 Ludlum – Deck
 - 5298 LaRue Dr. – Metal Roof over Deck
 - 3661 S. Rt. 1223 - Variance

Trustee Heath Kilburn Reported

- Discussion to change Township meetings to once a month. This will allow those wanting to attend other Govt. Meetings, still be able to attend ours. Currently Village of Morrow is looking at changing their meetings to the 3rd Tuesday and the Little Miami Board of Education meeting are the 4th Tuesday. Mr. Blanton asked to table the discussion for next meeting. Everyone agreed.

Trustee Ralph Blanton Reported:

- Shadow Lawn Culvert update – Received three quotes, Mrs. Ramsey opened and read them:
 - Freeze Underground, LLC \$68,710.00
 - Miami Valley Site Work, LLC \$74,000.00
 - Jim Clark & Son’s Excavating, LLC \$73,940.00

Mrs. Ramsey made a motion to accept the Quote from Freeze Underground, LLC. They were the lowest quote and they have done great work for us in the past. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- New Township Building update: Still have not received and quotes – hope to have them for next meeting.
- Received 2024 contract renewal from Schneider’s Lawn Care Service. There is no increase from 2023. Mrs. Ramsey made a motion to accept 2024 contract with no increase from 2023. She feels they do a really good job. Mr. Kilburn agreed and second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Ward Rd. update – will be getting more dirt delivered – for free. Doing a little at a time.
- Received letter for Salt Bid and Purchasing from the Warren County Engineers office for the 2024-2025 winter season. This year has been mild for us. Maybe could use a 100 ton to keep it full. Mrs. Ramsey made a motion to purchase 100 ton of Rock salt. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- New Salt Truck – while at the OTA conference in Columbus, looked at a new salt truck. Price came in at \$199,430.00. We purchased the 2016 truck we have in 2016 for \$131,087.00. We also have a 2000 Truck and a 1995 truck all operable. Certainly something to think about. Suggested we table it for next meeting. Everyone agreed.

Trustee Susan Ramsey Reported:

- Received e-mail from Warren County DTF. They would like to attend our April 23rd meeting to present the 2023 annual report. They also are requesting a donation. Mr. Kilburn made a motion to confirm date to attend our meeting and make a \$500.00 donation. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Received 2024 budget from Salem Township Library

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Cemetery updates: None at this time

Fiscal Business: Vicky VonHolle, Fiscal Officer

- Presented the trustees with payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment:

With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:20pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea